

From: Karen Giles [karen.giles@meritain.com]
Sent: Friday, October 07, 2011 7:46 AM
Subject: Upcoming Enhancements in November 2011
Attachments: Client Communication Binder_Egyptian 10-04-11 FINAL_pdf.; Member Migration Poster _Egyptian Area Schools FINAL 10-04-11_pdf.; Paystuffer-MIGRATION-EGYPTIAN FINAL 10-04-11_pdf.



This email is being sent to all of the Superintendents, Board of Managers Members and Bookkeepers we have on file for the Egyptian Trust. If you received this email in error please forward to the appropriate party and contact Krista Breakfield at the Metro East Service Office of Meritain Health to update the contact information.

As we discussed at the 11th Annual Administration meetings and the most recent Board of Managers meeting, the system enhancements are quickly approaching. Please review the attached document that outlines the following information:

- Contact Reference Guide
- Timeline of Events
- CMS Regulations
- New Reporting Package Information
- Claims System Enhancements
- Sample Member Communications

Also attached to this email is:

- A poster we have created for you to post in your buildings
- Payroll stuffers to distribute to your employees

We ask that you situate the poster in your buildings as a reminder to members about the upcoming system enhancements and also distribute the payroll stuffers. We will be shipping both the poster and the appropriate supply of payroll stuffers to the Bookkeeper we have on file on October 19th. You may also feel free to print from the attached documents if you choose to do so. Employer groups with less than 10 covered employees in one of the Health Plans will not receive the poster but will receive the payroll stuffers.

Please watch your email as we will continue to communicate any updates via email. We appreciate your cooperation in distribution of the materials to the employees. Should you have any questions please do not hesitate to contact me directly.

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